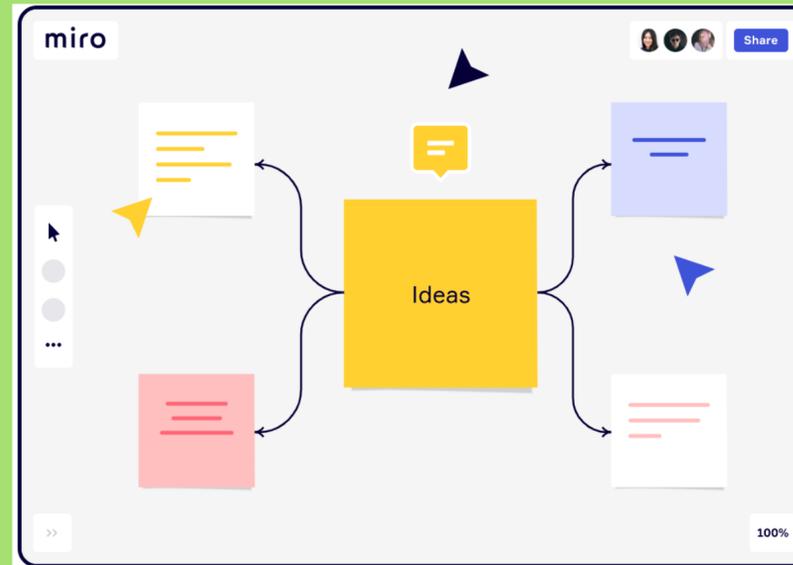


# Ways To Digitally Collaborate



Miro is a whiteboard tool where multiple people can write, draw and post images.

It can be used in conjunction with Zoom/MS Teams which is great for collaboration, planning, and capturing ideas.

Miro is **free for a basic account** and has paid options for upgrades such as unlimited editable boards and private board sharing.

Find out more and sign up [here](#).

## Mentimeter

Mentimeter is an interactive presentation platform. You can build entire presentations through it (like PowerPoint or Keynote), but its main power is in interactive polling and participant data gathering.

A **free** account will provide you with two questions. You can upgrade your account to get extra questions/features.

Find out more and sign up [here](#).



## Google Workspace

Google workspace is a **free** alternative to MS Office, offering basic features such as documents, spreadsheets, slides, notes, and multiple options for conference calling and chats.

This is great for collaboration with individuals across multiple organisations in a light touch way. You could use a Google Doc, for example, as a capture tool for the outputs from group brainstorming.

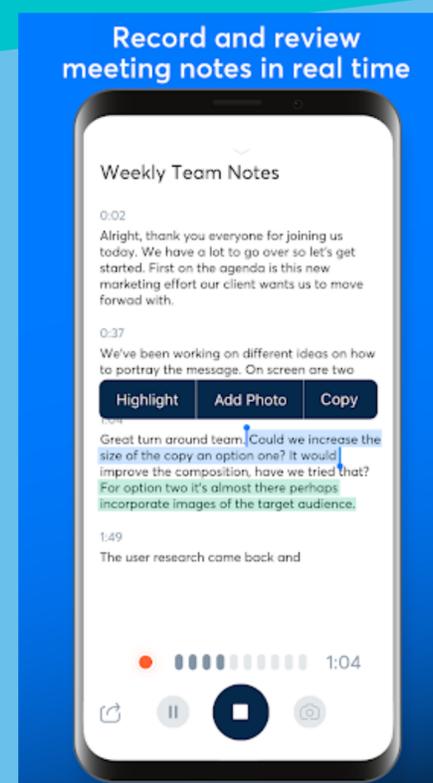
Find out more and sign up [here](#).

## Otter

Otter is an automated transcription service. You can record a Zoom or MS Teams meeting, upload it to Otter, wait a few minutes for the transcription, then correct it using the synchronised editor. You can then share recordings and transcripts with others who have an Otter account.

The **free** version offers 600 mins per month, max 40 mins per recording. You can upgrade your account for more minutes.

Find out more and sign up [here](#).



## Trello

Trello is a great way to cluster and sort ideas through the use of cards. A card is a task and contains all the features needed for collaborative task management: owner(s), due date, attachments, checklists, comments and change history.

The **free** version is very usable. The paid version lets you integrate with MS Teams, Google, and many other apps.

Find out more and sign up [here](#).

