Leeds and York Partnership
NHS Foundation Trust

Practice Placement Charter

This Charter demonstrates Leeds and York Partnership NHS Foundation Trust's commitment to provide a safe and high quality learning environment for all learners to prepare them for their future roles working collaboratively in multi-professional teams. The placement charter instil the values embedded within the NHS Constitution (DH 2013) and Health Education England's NHS Education Outcomes Framework (DH 2012).

What you can expect from us:	What we can expect from you:
Provide a warm and professional welcome and introduction to the multi-disciplinary team and learning environment	Prepare for the placement by contacting placement area at least two weeks prior to the commencement of your placement. Special consideration should be given to placement visits/reading the Placement Profile in advance of the start
Each learning environment will have a registered practitioner responsible for ensuring quality learning	Introduce yourself to service users, seek permission before delivering care to them. You can ask for feedback from service users (discuss this with your Practice Assessor/supervisor/educator) #hellomynameis
Receive an induction to the placement that ensures you are aware of the environment and the local expectations	Be active in your own learning, including, contacting area, IT and attending pre-training requirements (Care director)
As part of the introduction there will be access to up-to-date learning resources, and have access to IT equipment and log in, in a timely way	Adhere to uniform policy relevant to the service you are based within
Be treated as a member of the team who is valued and respected	Always maintain professionalism and confidentiality, in line with Trust policies and university standards. To work in line with your professional code of conduct and be seen to always maintain a professional approach
Have a named Practice Assessor/Supervisor/Educator who you will work with throughout your placement, and you will have the opportunity to work all members of the multi-disciplinary team	Inform supervisor of any specific learning proficiencies/objectives you have or any other factors which may impact your placement
Encounter a placement that is flexible, open to new ideas and creative in its support of all learners. This will include working remotely, have opportunity to shadow, sharing, encouraging projects, and meeting your competences in imaginative ways	Undertake your role in accordance with your competency level and in adherence to the relevant university and clinical placements policies and procedures. To be curious, inquisitive and ask lots of questions
Have the opportunity to work with other members of the wider services	Engage in constructive and supportive supervision, this may include, management, clinical and restorative supervision
Each placement area will make 'reasonable adjustments' to ensure that you make the most of this placement	Report all absences directly to your supervisor or person in charge, and also inform your university
Supervisors to have planned time to spend with their student on a regular basis throughout the placement to offer support, information, guidance, and constructive feedback	Offer feedback in a constructive, timely and professional manner, via PARE website/Equivalent
Be provided with access to the PLD Team/Med Education Team, Freedom to Speak Up Guardian and Wider support services in the Trust (for Pre-Reg Nursing and AHP placements)	If/when working from home/virtually, do so in a professional manner, taking account of your home working environment and maintaining the same level of professionalism as when you are physically in the work environment
Be provided with information about and access to the Trusts student forum and interdisciplinary learning events	Attend learner forum and interdisciplinary learning events.
You will be supernumerary throughout your placement (subject to your course requirements)	Raise concerns in a timely manner with your supervisor/educator, person in charge, team manager, PLD Team/Medical Education Team, Matron, Head of Operations, Professional Lead, Freedom to speak up Personal tutor, Director of Practice.